



# Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

*Minutes of a meeting held on 18 September 2012  
at the Civic Offices, Fareham*

**PRESENT:**

Councillor Mrs P M Bryant  
(Chairman)

Councillor T M Cartwright  
(Vice-Chairman)

**Councillors:** Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, M J Ford, JP,  
J S Forrest (deputising for P W Whittle, JP), T J Howard, L Keeble,  
Mrs K Mandry, D J Norris and R H Price, JP.

**1. APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor P W Whittle, JP.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 10 July 2012 be confirmed and signed as a correct record. ([lc-120710-m](#)).

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made an announcement concerning the members' training session which had been arranged for Monday 15 October 2012.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

## 5. DEPUTATIONS

There were no deputations made at this meeting.

### DECISIONS UNDER DELEGATED POWERS

## 6. REVIEW OF HACKNEY CARRIAGE TARIFF

The Committee considered a report by the Director of Regulatory and Democratic Services on the annual review of the hackney carriage tariff (copy of report [lc-120918-r01-hsp](#) circulated with agenda).

RESOLVED that:-

- (a) as no request had been received from the Fareham taxi trade for an increase in the tariff this year, the current tariff continue unchanged; and
- (b) with reference to minute 6 of the meeting held on 10 July 2012, it be noted that an item had been included on the Committee's work programme for consideration to be given to reviewing the hackney carriage and private hire drivers' and vehicle conditions (minute 9 below also refers).

## 7. SIX MONTHLY MONITORING REPORT ON APPLICATIONS RECEIVED

The Committee considered a report by the Director of Regulatory and Democratic Services on the work of the Licensing Team (copy of report [lc-120918-r03-iri](#) circulated with agenda).

It was noted that the Total Income figure for 2011/12 in Table 2 in Appendix A to the report should have been shown as £12,740.

RESOLVED that the report be noted.

## 8. ELECTORAL WARDS - MINOR BOUNDARY CHANGES

The Committee considered a report by the Director of Regulatory and Democratic Services on minor boundary changes to electoral wards (copy of report [lc-120918-r04-ewi](#) circulated with agenda).

The report set out the discrepancies between the approved map and the register of electors following the most recent periodic electoral review.

RESOLVED that:-

- (a) the revised register of electors be published at the conclusion of the annual audit to reflect the approved scheme; and

- (b) the electors concerned be advised of the change to the electoral ward and polling station in advance of the next election.

**9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2012/13**

The Committee considered a report by the Director of Regulatory and Democratic Services on the Committee's work programme for 2012/13 (copy of report [lc-120918-r02-gwh](#) circulated with agenda).

RESOLVED that:-

- (a) the unallocated item, 'Review of Hackney Carriage and Private Hire Drivers' and Vehicle Conditions' be assigned to the meeting on 20 November 2012;
- (b) in addition to the training session with an external trainer for members of the Committee referred to in minute 3 above, it be noted that an additional, in-house members' licensing training session, for all members of the Council, was due to be arranged;
- (c) the Committee receive an annual report summarising the cases considered at meetings of the Licensing Panel;
- (d) subject to (a) and (c) above, the Committee's work programme for 2012/13, as shown in Appendix A to the report, be agreed; and
- (e) the information contained in the progress report, as shown in Appendix B to the report, be noted.

(The meeting started at 6:00pm  
and ended at 6:20pm)